

## **SPARC RFP #PT-599-2020-21 SPARC USDA Processing**

Please note, the dates in the RFP that have been changed are as follows:

1. SEPDS sheets should be for the 2020-2021 School year
2. The due date on the checklist has been updated to Friday, January 17, 2020.
3. The Attachments were corrected for the number to match the list

Q1. I am wondering if you are planning on sending out specifications for products that you would like to be considered so that all items are being submitted equally. IE: 100% cheese; 50/50, etc.

A1. Any specifications about food items were included in the RFP description items #30-#35.

Q2. Can you please reconfirm that samples are only required by request

A2. Correct.

Q3 On page 5 of the RFP documents and on Document F Checklist of Bidder's Responses to RFP it states that bidders should submit the 2019-20 SEPDS, is this a typo? Should bidders submit the 2020-21 SEPDS?

A3. Yes, it is a typo - it should be the 2020-21 SEPDS

Q4. On document F. Checklist of Bidder's Responses to RFP it says that the due date for the RFP is February 4, 2019, is this an error? Can you please clarify?

A4. This is an error! The Due Date is as published, Friday, January 17, 2020 by 10:00 am EST

Q5. Can you please clarify if a Certificate of Insurance naming SPARC as additional insured is required? If so, can you please detail the requirements that are needed?

A5. *Item 47. All manufacturers and processors shall have filed appropriate Product Protection/Liability Insurances and assurances with the USDA.* If a vendor is a USDA approved and/or MDE approved vendor the appropriate insurances will be on file. No other Certificate of Insurance is required.

Q5 On page 25 of the RFP documents, section 29. Proposal Information, it states that prices will be available electronically after July 1, 2019, is this an error? Can you please clarify?

A5. Yes this is an error. Prices will be available electronically after July 1, 2020

Q6. The following Documents have an incorrect Document Names:

- Document J: Ethical Standards Affidavit, on the checklist is actually Clean Air and Water Affidavits
- Document K: Conflict of Interest Affidavit, on the checklist is actually Ethical Standards Affidavit
- Document L: Clean Air and Water Certificate, on the checklist is actually Conflict of Interest Affidavit

Will this be corrected?

A6 - it has been corrected and the updated RFP is posted to the SPARC website.

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Q7 On the Excel Sheet, column 10, can you confirm that the Commodity Price, is asking for the delivered price per case net of the Donated Food Value? For example, if the commodity processing fee per case is \$50 and the Donated Food Value per case is \$10, bidders should enter \$50 in this column?

A7 On The form it states the Commodity Price is (Column 9 - Column 8) or the Commercial Price less the Commodity Value. So from your example it would be the commercial value of \$50 less the Donated Food Value of \$10 for a Commodity Price of \$40

Q8 On the Excel Sheet, column 14, can you confirm that the FFS Cost, is asking for the delivered price per case net of the Donated Food Value? For example, if the commodity processing fee per case is \$50 and the Donated Food Value per case is \$10, bidders should enter \$50 in this column?

A8 The FFS cost is the cost to process the product and does not include the value of the commodity included.